

Carbon Reduction Plan

Introduction

This plan has been produced in line with the template format set out in the UK Government Cabinet Office Carbon Reduction Plan Guidance (Procurement Policy Note 06/21: PPN-0621¹). This is to enable interested parties to assure compliance with sustainable suppliers' policies for Net Zero emissions targets.

¹<https://www.gov.uk/government/publications/procurement-policy-note-0621-taking-account-of-carbon-reduction-plans-in-the-procurement-of-major-government-contracts>

1. Commitment to achieving Net Zero

RWH is committed to achieving Net Zero emissions by 2045

RWH is committed to achieving Net Zero emissions by 2045 and being a Carbon Negative organisation by 2050 at the latest.

This will be achieved through reducing our carbon footprint as much as possible (using methods set out in this plan) and if necessary, further offsetting any residual elements of this carbon footprint with high quality, certified carbon offsets that deliver on this commitment and advance our company values.

This year (2024-25), we are in the process of developing our detailed Carbon Reduction Plan (CRP) and establishing our baseline emissions data. We will also begin discussions with certification bodies to develop the measures for enabling external auditing and formal certification of Carbon Neutrality.

At RWH, we are committed to the following:

- *Maximising the efficiency of our operations to ensure that our energy consumption is minimised.*
- *Regularly reviewing the potential options for ensuring that we are supplied by cleaner and more sustainable forms of energy.*
- *Monitoring energy use and implementing specific energy/carbon saving targets to improve performance.*
- *Promoting responsible energy use through staff awareness projects and training.*
- *Reviewing all other aspects of our supply chain and our partnerships to select sustainable, low waste services and energy-efficient practices*

As a company, our vision is to continue to be a trusted strategic partner to the NHS and Life Sciences organisations. We are therefore also committed to:

- *Adhering to the NHS Evergreen Sustainable Assessment Criteria (including social value guidance and mitigation of the risks of modern slavery in the supply chain)*
- *Aligning our own CRP with the NHS Net Zero supplier roadmap, or exceeding it*

2. Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

As per the Cabinet Office Technical guidance², the specific greenhouse gases to be reported against are the seven greenhouse gasses named by the Kyoto Protocol:

- Carbon Dioxide (CO₂)
- Hydrofluorocarbons (HFCs)
- Methane (CH₄)
- Nitrous Oxide (N₂O)
- Nitrogen Trifluoride (NF₃)
- Perfluorocarbons (PCFs)
- Sulphur Hexafluoride (SF₆)

(²https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans_2_.pdf)

Further, greenhouse gas emissions, reductions of greenhouse gas emissions and removals of greenhouse gas from the atmosphere shall be measured or calculated in tonnes of carbon dioxide equivalent (CO₂e) using the appropriate conversion factors published by BEIS³.

³ <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

A “tonne of carbon dioxide equivalent” means one metric tonne of carbon dioxide or an amount of any other greenhouse gas with an equivalent global warming potential. In accordance with the Greenhouse Gas (GHG) Protocol’s Corporate Standard, our organisation’s carbon footprint should account for emissions within our operational boundary. We will adopt the ‘Operations Control’ methodology in calculating our emissions footprint:

The supplier reports on all sources of carbon emissions over which it has operational control. The supplier is deemed to have operational control over a service if it has full authority to introduce and implement its operating policies.

Baseline Year: 2024/25 (tbc)	
Additional Details relating to the Baseline Emissions calculations.	
<p>RWH is in the process of planning the identification of its baseline reporting and does not yet have prior reporting data. RWH has plans to define baseline reporting data in the year 2024-25 as set out in the Carbon Reduction Projects section below.</p> <p>Once baseline data has been captured, GHG emissions will be shown here, calculated in line with the GHG Protocol Corporate Standard.</p> <ul style="list-style-type: none"> • Scope 1 comprises of GHG emissions produced by the company directly. This includes activities such as, direct consumption of natural gas, heating oil and diesel fuel as well as emissions produced by company vehicles. Scope 1 emissions will be calculated based on company owned/ leased vehicles and stationary/ mobile combustion sources, noting that RWH currently does not operate any company vehicles. • Scope 2 comprises of GHG emissions produced by the company indirectly. This includes activities such as, purchase and consumption of local electricity or heating. Scope 2 emissions will be calculated based on total organisation energy usage (for example at its office in London). • Scope 3 comprises of other indirect GHG emissions, which are associated with the company, up and down its value chain. This includes activities such as business travel, emissions from fuel extraction, production of purchased goods and services, outsourced activities, employee commuting and waste disposal. Scope 3 emissions will be calculated based on the specified subset of criteria: <ul style="list-style-type: none"> ○ mileage (business travel), delivery of goods (upstream and downstream transportation and distribution), stay duration (hotels or event activities), estimates of employee travel and home energy consumption (employee commuting and working from home) and industry benchmarks (waste disposal). <p>All Scope 1 and 2 carbon emissions will be reported in this CRP, as well as the required subset of Scope 3 emissions:</p> <ul style="list-style-type: none"> • Category 4 (Upstream transportation and distribution) • Category 5 (Waste generated in operations) • Category 6 (Business Travel) • Category 7 (Employee Commuting) • Category 8 (Downstream transportation and distribution) 	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)

Scope 1	
Scope 2	
Scope 3 (Included Sources)	
Total Emissions	

3. Current Emissions Reporting

Reporting Year: 2026 (tbc)	
<i>Placeholder for 2026 emissions reporting.</i>	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	
Scope 2	
Scope 3 (Included Sources)	
Total Emissions	

4. Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets:

- Reduce carbon emissions by 50% by 2035 (from agreed baseline measure)
- Achieve Net Zero carbon emissions by 2045
- Achieve Net Carbon negative emissions by 2050

5. Carbon Reduction Projects

Our current CRP includes implementing measures such as:

- Developing our detailed Carbon Reduction Planning to include:
 - **Conduct the 2024/25 Baseline Assessment**
 - **Scope** - Determine all relevant facilities, operations and activities that contribute to carbon production for Scope 1, 2 and 3
 - **Gather Data** – collect all data on forms of energy consumption, transport, waste services and procurement
 - **Identity measurement criteria** – select recognised industry standard metrics to calculate measures and verify these with an external auditing body to ensure valid metrics are captured from the start / baseline measure
 - **Calculate Baseline Emissions** – using format and formulas set out in the Cabinet Office Technical Guidance and aligned GHG protocol
 - **Verify baseline data and set baseline year** – analyse calculated baseline emissions data and confirm baseline year at RWH leadership / board level
 - **Further develop the CRP**
 - **Update CRP / Net Zero Strategy** – Update our CRP and Net Zero Strategy in line with baseline findings. Set more granular targets in each of the Scope category areas to drive carbon reduction
 - **Implement continuous monitoring** – enhance management and operational processes to support revised CRP

6. Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions will be reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and use the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions will be reported in accordance with SECR requirements, and the required subset of Scope 3 emissions will be reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the RWH Senior Leadership Team (SLT).

Signed on behalf of the Supplier:

Andrew Bucknor (Chief Operating Officer)

Date: 16.09.24

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>